Provost's Council
Meeting Notes – June 16, 2015

ATTENDEES	Margaret Arroyo, Graham Benton, Susan Bigler, Steve Browne, Mike Holden, Mike Kazek, Marc McGee, Gary Moser, Donna Nincic, Sue Opp, Sam Pecota, Michele Van Hoeck, Craig Yamamoto
ABSENT	Jim Burns, Ryan Dudley
GUESTS	Jessica McGinley

AGENDA ITEM	
1. Academic Affairs Structural model	
DISCUSSION	- We are reviewing Academic Department functions to see how all the different academic units work together. For example, International Experience is a function of the MPM Dept. - Please forward a list of your department's functions to Sue Opp/Jessica McGinley who will coordinate the review.
CONCLUSIONS	
2. Summary of 2014 AP exam scores	
DISCUSSION	- A greater proportion of Cal Maritime applicants take the high school Advanced Placement test than applicants to other CSU campuses. - Provost Opp distributed her graphs that show our AP exam takers increasing each year since 2012 (attached). - According to Marc McGee and Donna Nincic, current incoming transfer students still think they can graduate in 2 years even though we've told them it will take 3-4 years. - Margaret Arroyo noted that the Registrar is testing a Moodle Online Registration Orientation (ORO) tutorial for students on how to register.
CONCLUSIONS	
3. Campus Strategic Goals 2016-2021	
DISCUSSION	The June 11 Cabinet Retreat distilled campus input into 6 broad campus goals for 2016-21. Most universities have similar goals, but the Cabinet tried to differentiate us as a "Maritime University" from the rest of the CSU. A. **Extend our Reach as a Maritime University by Enhancing Academic Excellence and Advancing Research and Educational Programs**: This is the academic/faculty section that covers enrollment and program offerings. B. **Expand the Breadth and Depth of Student Learning, Leadership Development, Engagement and Support Services:** This focuses on students and their support.

	C. **Prepare the Campus Community to Anticipate and Respond to Challenges and Opportunities in Higher Education and the Global Maritime Profession:** This refers to the campus as a whole, forward thinking as well as reactive.
	D. **Invest in Efficient, Sustainable Infrastructure and Practices that Promote Organizational Excellence:** This refers to the campus physical plant and its efficient operation.
	E. **Strengthen and Develop Partnerships to Extend our Impact and Prominence Locally, Regionally Nationally and Globally:** This is the outward looking aspect, dealing with fundraising and partnerships.
	F. **Foster a Diverse Living-Learning Campus Community to Provide an Attractive, Inclusive and Intellectually Stimulating Environment:** This is the campus culture aspect. • Cal Maritime has 7 different planning committees. Each planning committee will have 3-5 goals towards the Campus Strategic Goals. Web pages will be established for each planning committee. • Donna Nincic wants to ensure that everyone on campus is kept informed about the strategic planning process. Sue Opp encourages everyone to share these strategic goals with their departments. Regular reporting back to the Academic Senate will be helpful. • Graham Benton recommends using Campus Labs software for our strategic planning.
CONCLUSIONS	

4. For the good of the order	
DISCUSSION	• Congratulations to Graham Benton who has been appointed Interim Associate Vice President for Academic Affairs. • Sue Opp asks all Academic Affairs personnel to take note of building problems or unsightly areas in Academic Affairs locations and report them to Facilities, as requested in President Cropper's email message.
CONCLUSIONS	

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Sue Opp/Jessica McGinley will send Academic Programs at a Glance to Dept. Chairs to review for accuracy, and will incorporate their edits.	Sue Opp / Jessica McGinley	June 30
Susan Bigler will send out the Cal Maritime Vision Statement to the PC to be shared.	Susan Bigler	ASAP
Please share Campus Strategic Goals 2016-21 with your employees.	All	ASAP