



Minutes – September 25, 2018 9-10:30am, Topp Room Provost Council

MEMBERS	Sue Opp, Graham Benton, Don Maier, Kevin Mandernack, Francelina Neto, Michele Van Hoeck, Julia Odom, Priscilla Muha, Marc McGee, Katie Hansen, Mike Kazek, Gary Moser, Veronica Boe, Matt Tener, Tom Nordenholz, Sam Pecota, Rhonda Pate
GUESTS	Jessica McGinley
ABSENT	Sue Opp, Marc McGee, Veronica Boe

1. Approve Minutes from September 11, 2018	
	APPROVED
2. Consultant on Shared Governance (Nordenholz)	
	<ul style="list-style-type: none"> • Beginning a campus-wide effort to improve our shared governance <ul style="list-style-type: none"> - President & Provost onboard - Considering Gary Reichard as a consultant (?) - Recommendations welcome • Academic Senate - areas of focus will include: <ul style="list-style-type: none"> - Senate structure & procedures - Reviewing the bylaws - Improving RTP process - Faculty participation/role in decision making - Student participation/role in decision making
	See attached document for further details
3. Minor Policy (Benton)	
	<ul style="list-style-type: none"> • Currently no policy regarding minors • CSU leaves it to each individual campus to determine requirements/guidelines • What should be in the policy? <ul style="list-style-type: none"> - Require minimum GPA of 2.5 (?) – want students to be successful - Special exceptions for transfer student’s 1st semester - Important to declare & work w/ their minor advisors - A minor is not guaranteed a spot in a class – priority to majors - Based on units or percentage? – don’t want to delay graduation - Look into adding minor options to smartplanner - Needs very clear rules on double counting units - Include language about not being too similar to major - Cap on maximum # of units for minors & majors - Make sure policy aligns with each minor’s requirements
	Graham will put together a rough draft
4. Bringing Speakers to Campus (Van Hoeck)	
	<ul style="list-style-type: none"> • A flowchart or checklist including the following info: <ul style="list-style-type: none"> - How to promote - Parking - Booking rooms - Special “speaker requisition” form - Budget
	Jessica McGinley will discuss with Lorrie Dineen-Thackeray
5.	