CAL MARITIME

ACADEMIC SENATE EXECUTIVE COMMITTEE

<u>EXECUTIVE COMMITTEE MEETING</u>

FEBRUARY 6, 2018
FACULTY CONFERENCE ROOM

The meeting was called to order by Tom Nordenholz at 11:05 am.

Present: Tom Nordenholz (Chair), Alex Parker (Vice-Chair), Valerie McGowan, Cynthia Trevisan, Steve Browne, Brent Pohlmann, Keir Moorhead, Dinesh Pinisetty (Secretary)

Guests: *Sue Opp (Provost)*

Absent: None

The meeting started off approving the minutes from the past meetings (November 16 (General Senate Meeting) and November 21(Executive Meeting)).

<u>Announcements</u>

- The senate chair made an announcement that Chris Miller (chair of state-wide academic senate) will be visiting our campus and attend our General Senate Meeting on February 20, 2018. A luncheon may be organized during her visit and this matter needs to be discussed with the Provost.

- The senate chair also announced that after his brief discussions with Faculty who were offended by the inappropriate student comments it was decided that an *open-letter* will *not* be issued to the students.

Provost joined the meeting at 11:40 am.

Based on the feedback received from the faculty during the General Senate meeting, the executive committee decided to invite Joe Campa (Dean of student Leadership) to the upcoming senate executive committee meeting and then the General Senate Meeting.

The Provost also suggested that it would be beneficial if the senate chair can meet Joe Campa in person and keep him up-to-date about the issue of targeting Faculty member with inappropriate comments in student evaluations before upcoming Executive and General Senate Meeting.

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Administrator Review Policy

The discussions from the previous executive meeting in bringing closure to the policy with ARC chair and Provost/President providing a briefing to the executive meeting with no record of the minutes and record-keeping of administrator reviews with senate chair or the executive committee were shared with the Provost.

The Provost liked the idea about bringing the closure to the policy with short briefings, however she expressed legitimate concerns about the confidentiality of the administrator reviews with senate chair record keeping during the turnover of the position or the committee.

It was decided that a viable option is to safeguard all the records in the President's office.

The discussions yielded out that it's for better interest of everyone that ARC committee evaluate the administrator with a fresh set of eyes without any knowledge about the previous evaluation. And the senate executive committee can always request access to the prior evaluation of the administrator from Presidents Office to obtain a perspective on the efforts of the administrator to change things based on the feedback they received in their previous evaluation.

RTP Policy

The committee looked over the RTP policy with changes made, based on the three school structure, incorporation of e-WPAF's, the possible change in the entities order of reviewing WPAF's and the constitution of the RTP committee.

It was realized that one of the major changes to the policy was to re-order the entities reviewing the WPAFs. The suggested change that was discussed was to have senate RTP committee review coming after the dean's review. The executive committee thought that it was a good change since the senate RTP constituted with senior faculty members will have a chance to overlook the recommendation of the deans in three schools. However, the committee thought that this matter needs to be further discussed in the general senate committee with all the faculty.

The other change that the executive committee discussed was about the possible constitution of the Senate RTP committee. Due to the new three school model, initial suggestions were to have one senior faculty member from each school and that creates a confusion in the consideration of the Library faculty members. One of the options that was discussed was to include Library faculty into one of the schools. But before proceeding to any further discussions, senate executive committee decided to reach out to the library faculty members and get their opinions on this matter.

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