Reset Form

CAL MARITIME

Missing Receipt Affidavit

CAL MARITIME CONCUR TRAVEL CARD PROGRAM

This affidavit is in lieu of the original receipt/s.

____ I have tried to get receipt from vendor and was unable to do so. I certify that the following item(s) have been received from:

_____ _____

Name of Merchant / Vendor Date of Purchase

Item #	Qty	Description	Price	Extension
			Subtotal	
			Tax	
			Shipping	
			TOTAL	

Missing Receipt Reason: _____

_____

_____ _____

Cardholder Signature Date

_____ _____

Approving Official Signature Date

_____

Name of Approving Administrator