



Change of Major

Policy Number:	AA 03-017
Policy Administrator:	Provost & Vice President of Academic Affairs
Policy Initiator:	Associate Vice President of Academic Affairs
Authority:	EO 1100, Campus President
Effective Date:	November 3, 2017
Revised Date:	
Approved:	President Thomas A. Cropper
Approval Signature:	/s/

Purpose:

This policy provides guidance to students enrolled at California State University Maritime Academy (Cal Maritime) seeking to change their majors after matriculation, as well as supports the campus' strategic enrollment management planning efforts.

Scope:

This policy applies to all students enrolled at the Cal Maritime.

Accountability:

The Director of Admissions, the Registrar, and each of the academic department chairs are responsible for administering this policy and ensuring compliance.

Policy:

It is the policy of Cal Maritime to allow its students to change their major after matriculation, provided they follow the procedures detailed on the applicable "Application for Change of Major" form and meet the minimum standards provided therein. Application for a change of major involving an impacted program(s) will take into consideration numerous factors, including, but not limited to, space restrictions, competitive standards, and time to degree completion.