



CAL MARITIME

ACADEMY POLICY MANUAL

Policy Title:	Overload/Underload
Policy Number:	361
Policy Administrator:	Provost
Policy Initiator:	
Authority:	Campus Authority
Effective Date:	09/08/1998
Revised Date:	12/01/2011
Approved:	
Approval Signature:	<i>W. B. Smith, PRESIDENT</i>

- Purpose:** Students wishing to enroll in more than 20 units, or more than 15 units if the student is on Academic Probation, must have approval of his or her Academic Advisor and Department Chair.
- Scope:** Enrollment of new and continuing students at CSU Maritime.
- Accountability:** Academic department and Office of the Registrar.
- Policy:** It is the policy of the California Maritime Academy that 12 to 20 units constitute a full time academic load, and requests to enroll in more units must be approved in advance of registration.
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Procedures:

Students wishing to enroll in more than 20 units, or more than 15 units if the student is on Academic Probation, must have approval of his or her Academic Advisor and Department Chair to do so. For financial aid purposes, a student taking less than 12 units (underload) during the Fall or Spring semester is not considered a full-time student at Cal Maritime.
