



Student Misconduct on Commercial Cruise, Coop, Internship and/or International Experience Policy

Policy Number:	AA 03-028
Policy Administrator:	Academic Affairs
Policy Initiator:	Provost and Vice President of Academic Affairs
Authority:	
Effective Date:	November 5, 2020
Revised Date:	
Approved:	President, Thomas A. Cropper
Approval Signature:	/s/

Purpose:

The purpose of this policy is to provide clarity regarding the effects of student behavioral misconduct on grades, sea time, and financial costs of commercial cruise, cooperative education courses (co-ops), internships and international experience.

Scope:

This policy applies to all students enrolled in commercial cruise, co-ops, internships and international experience at California State University Maritime Academy (Cal Maritime).

Accountability:

The Provost and Vice President of Academic Affairs, with support of the school deans, academic department chairs and the Office of the Registrar, is responsible for administering this policy and ensuring compliance.

Policy:

It is the policy of Cal Maritime that cadets removed from *TSGB* training cruise, commercial cruise, co-ops, internships and/or international experience for disciplinary reasons will receive neither academic credit nor sea time towards Cal Maritime program completion for that course or activity, subject to outcome of a disciplinary hearing or procedure.

Procedures:

Students removed from *TSGB* training cruise, commercial cruise, cooperative education courses, internships and/or international experience for disciplinary reasons will receive a grade of WU for the course and will not be allowed to continue in the course or activity until the issue has been adjudicated.

Any associated sea time accrued during the commercial cruise in which a disciplinary matter occurred will not be counted towards Cal Maritime approved program sea time requirements. Any associated hours or days accrued during a co-op, internship, and/or international experience will not count towards the course nor program requirements.

Any financial costs (including but not limited to tuition, course fees and travel costs) incurred will not be refunded. Cadets may be responsible for any travel costs to return to campus or other locations.