



General Education (GE) Policy

Policy Number:	AS 01-009
Policy Administrator:	Academic Senate Executive Committee
Policy Initiator:	Academic Senate Executive Committee
Authority:	Academic Senate
Effective Date:	
Revised Date:	
Approved AS Chair:	Chair, Dinesh Pinisetty
Approval Signature AS Chair:	
Approved:	President Cropper
Approval Signature:	/s/

Cal Maritime General Education (GE) Committee Policy

1. Committee Responsibilities

- a) Review proposals for new courses designated as fulfilling GE requirements and make recommendations to the Curriculum Committee. Relevant criteria will be available on the GE Committee webpage.
- b) Review curricula of degree-granting departments for GE compliance, and make recommendations to departments.
- c) Consult with individual faculty members, departments, and schools regarding all aspects of the general education program.
- d) Monitor any general education program announcements and the executive orders from the Chancellor's Office and make recommendations.
- e) Conduct reviews of the General Education program every five years to determine the degree to which actual practice matches the stated intent of the policy.

2. Membership

- a) Voting Members: Members are appointed by the Executive Committee of the Senate, in consultation with department chairs. The General Education Committee includes at least seven faculty members, each of whom has expertise in and assumes responsibility over the following General Education subject areas:
 - (i) One representative for Area A: English Language Communication and Critical Thinking
 - (ii) Representatives for Area B: one for Scientific Inquiry and one for Quantitative Reasoning
 - (iii) One representative for Area C: Arts and Humanities
 - (iv) One representative for Area D: Social Sciences
 - (v) One representative for Area E: Lifelong Learning and Self-Development
 - (vi) One representative for Area F: Ethnic Studies
- b) Non-Voting Members
 - (i) One representative from each department not represented by any of the subject area experts
 - (ii) the Provost/Vice-President for Academic Affairs (or designee)
 - (iii) One representative from the Registrar's office
 - (iv) One student representative appointed by ASCMA

3. Terms, Appointments and Responsibilities

- a) Terms and Appointments

- (i) Members of the committee shall be appointed by consultation with the Faculty Executive Committee on a rotating basis for three-year renewable terms.
 - (ii) Where practicable, terms will be staggered to preserve institutional memory and continuity.
 - (iii) A committee chair and secretary will be faculty members elected for two-year terms near the end of Spring semesters in even-numbered years for the following academic year. Voting for chair and secretary will be by all faculty members of the committee with a simple majority vote.
- b) Responsibilities
- (i) Chair shall be responsible for scheduling meetings, communicating with the curriculum committee, managing voting in the committee, and ensuring relevant committee documents to GE Committee webpage.
 - (ii) Secretary shall be responsible for keeping the minutes of every meeting and keeping track of votes. Secretary will also work with admin support to post the minutes on the senate website.