



**CALIFORNIA MARITIME ACADEMY FOUNDATION, INC.**  
**BOARD MEETING AGENDA**  
**JUNE 03, 2015 – 2:00 P.M.-4:00 P.M.**  
**Followed by reception**

**NOTE CHANGE OF LOCATION: ABS 102 MEETING ROOM**

- |       |   |                 |         |
|-------|---|-----------------|---------|
| I.    | Closed session of board   | Edwards         | 5 min.  |
| II.   | Chairman of the Board   | Edwards         | 5 min.  |
|       | A. Call to Order  |                 |         |
|       | B. Approval of the minutes of 03/11/15 meeting  |                 |         |
|       | C. Board resignation  |                 |         |
|       | D. Introduction of new VPUA   |                 |         |
| III.  | Executive Directors report  | Byl             | 15 min. |
|       | A. Update on University Advancement and transitions   |                 |         |
|       | B. Fundraising report   |                 |         |
| IV.   | CONSENT AGENDA - Committee and Alumni Association reports:                                  | Edwards         | 5 min.  |
|       | A. Audit – 05/18/15 minutes   |                 |         |
|       | B. Executive – no meeting   |                 |         |
|       | C. External Relations - no meeting  |                 |         |
|       | D. Finance - 05/07/15 minutes   |                 |         |
|       | E. Marine Development - 05/04/15 minutes  |                 |         |
|       | F. Alumni Association - 05/22/15 minutes  |                 |         |
|       | G. Governance - 06/03/15 meeting minutes not available                                      |                 |         |
| V.    | Student report - no report as students are not in attendance                                | Cadets          | 0 min.  |
| VI.   | Committee ACTION ITEMS  |                 | 15 min. |
|       | A. Audit Committee  |                 |         |
|       | 1. Review of audit findings   |                 |         |
|       | B. Finance Committee Review of Monthly Financials, Reserve, UBS                             | Rodgers/Toet    |         |
|       | 1. Approval of Reserve Policy   |                 |         |
|       | 2. Approval of Credit Card Policy   |                 |         |
|       | 3. Approval of CMAF Operating Budget  |                 |         |
|       | 4. Approval of Alumni Association Budget  |                 |         |
|       | C. Governance Committee   | Keeler          |         |
|       | 1. Approval of slate of directors for 2015-16   |                 |         |
|       | 2. Discussion of new board members  |                 |         |
| VII.  | Committee chair presentation - on committee goals to be completed by June 10, 2014 meeting. |                 | 20 min. |
|       | A. Audit committee  | West            |         |
|       | B. Executive committee  | Edwards         |         |
|       | C. External Relations Committee   | Byl for Stevens |         |
|       | D. Finance  | Rodgers         |         |
|       | E. Marine Development   | Morgan          |         |
|       | F. Governance Committee   | Keeler          |         |
| VIII. | New business  |                 |         |
|       | 1. Approval of revised Articles of Incorporation  | Byl             |         |
|       | 2. Conflict of Interest Form  |                 |         |

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|-----|---|---------|---------|
| IX. | Presidents report   | Cropper | 15 min. |
| X.  | Next meeting date   | Edwards | 5 min.  |
|     | A. CMAF and University Advancement Calendar               |         |         |
|     | B. September 23, 2015 <b><u>all day board retreat</u></b> |         |         |
| XI. | Adjourn   | Edwards |         |

**The meeting will be followed by a reception and dinner AT THE DINING CENTER. Please RSVP [sculpepper@csun.edu](mailto:sculpepper@csun.edu) or call 707-654-1246.**